

## Local Offer Submission 2014-15

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### Emmer Green Pre-School

Emmer Green Pre-school opened in 1966, we are registered on the Early Years register and are inspected by Ofsted. Emmer Green Pre school is a registered charity and non-profit making organisation run by a committee of parents. The pre-school is open Monday, Tuesday, Wednesday, and Friday, with sessions running from 9.00am to 11.30 am and 12.30pm to 3.00pm. For an additional fee there is the option to stay for lunch club (11.30 am to 12.30 pm), We are situated within the North Reading Childrens Centre, with a large main room area and two outside areas.

#### **1 How does the setting identify children with additional needs or SEND?**

Each child that attends Emmer Green Pre-school has two key persons, who build a relationship and observe the individual child identifying their needs, we monitor all children and discuss at staff meetings any concerns.

#### **2 How will I be informed / consulted about the ways in which my child is being supported?**

Prior to starting at Emmer Green Pre-school we offer home visits to all our families, this is where the key person starts to build a relationship with the family and discuss any concerns. Parents also can talk to key persons at any session and we also have open mornings where parents can talk to their key person.

#### **3 How will the setting adapt the Early Years Foundation Stage curriculum for my child's needs?**

We implement a very good record keeping system, in which observations of the children in the group and at home are used for each child, key persons also complete individual planning. These form together their learning journeys. These records are available for the parents to see and can be discussed at parents/carers open days in full with key person.

#### **4 What teaching strategies does the setting use for children with additional needs or learning difficulties?**

We at EmmerGreen Pre-School provide and support children with specific needs by using visual prompts, staff have done makaton training, use of their home language where possible and work together with all other professionals involved to achieved their aims.

**5 What additional support does the setting provide for children with additional needs or SEND?**

We can provide support needed from our local Childrens Centre and other professionals eg., Educational Psychology Service, Health Visitor ,Speech and Language, portage service etc.We regularly meet with the families to discuss any needs and progress of the individual child's outcomes and give help and support.

**6 How will the setting monitor my child's progress and how will I be involved in this?**

We assess individual children's progress by using the Early Years outcomes, two year old progress check, regular observations, ISP's, and complete an individual learning journey. We review progress of children identified with SEND, using ISP's 6/8 weeks depending on the individual's needs. We complete summaries for all children on a regular basis, and parents /carers are invited to our open mornings where we discuss any concerns and targets.

Each child is treated individually and encouraged to build their confidence, self esteem, relationships and gain independence.

**7 How do you ensure children with additional needs or SEND can be included in the same activities as other children, including trips?**

We try to provide any resources, activities, strategies and any reasonable adjustments to ensure the inclusion of the individual child. We complete monthly and daily risk assessments for specific situations and children and health and safety of all children who attend Pre-School.

**8 How accessible is the building for children with mobility difficulties / wheelchair users?**

The Pre-School building is accessible for wheelchairs and we have disabled toilets, we try and provide for all children with disabilities.

**9 How will you support my child's transition to a new setting or school?**

We offer home visits to all new children starting at our Pre-School. The purpose of a home visit is to help the child, their family and the key person to get to know more about each other in the home environment and to ensure that we maintain confidentiality.

We work in partnership with parent/carers as they are children's first and most enduring educators.

We work together with parents and practitioners sharing information they have about the child and what support he/she needs.

**10 How does the setting assess the overall effectiveness of its SEN provision and how can parents / carers take part in this evaluation?**

We are available to discuss any information with parents/carers on a daily basis, we provide open mornings for parents to come in to talk to their child's keyperson to see their child's learning journey, the child's achievements and next steps. We discuss any speech and language, monitoring tool, ISP's and any other SEN concerns on a regular basis.

**11 Who should I contact if I am considering registering for a place at the setting?**

Please contact for any information the supervisor or administrator assistant at Emmer Green Pre -school on 01189-015506 or Email [info@emmergreenpreschool.org.uk](mailto:info@emmergreenpreschool.org.uk).

**12 What arrangements does the setting have for feedback from parents / carers, including compliments and complaints?**

We have questionnaires that we send out to all parents /carers who attend our Pre-school, forms available at pre-school and anonymous comments box.