**Two-year progress check policy**

The early years foundation stage (EYFS) requires that parents/carers must be supplied with a short-written summary of their child’s development in the three prime learning and development areas of the EYFS personal, social, & emotional development, physical development and communication and language when the child is aged between 24-36 MTHS.

The aims of the progress check are to

* We inform parents/carers of this policy and need to complete the two year old progress check, ask parents /carers if they have one from another setting to work with, ask parent/carer if they would like to contribute towards the progress check.
* Review a child’s development in the three prime areas of the EYFS.
* Ensure that parents/carers have a clear picture of their child’s development
* Enable staff /keyperson to understand the child’s needs and plan activities to meet them in the setting.
* Enable parents/carers to understand the child’s needs to enhance development at home with support from key person.
* Note areas where a child is progressing well and identify any areas where progress is less than expected.
* Describe actions with parents /carers to address any development concerns.

This policy was adopted by the Pre School on --------------------------------------

Signed on behalf of the committee---------------------------------------------------

Name of signatory---------------------------------------------------------------------